

**North Carolina Board of Chiropractic Examiners**  
**Regular Board Meeting**  
**April 28, 2017**  
**Minutes**



- Time and Place of Meeting: A regular meeting of the North Carolina Board of Chiropractic Examiners was held in Greensboro, North Carolina at the Sheraton Four Seasons Hotel on Friday, April 28, 2017.
- Members Present: Dr. Kevin Sharp, President (elected this meeting)  
Dr. Thomas Ayres, Vice President (elected this meeting)  
Dr. Richard Davis, Jr., Secretary (re-elected this meeting)  
Mr. Adam Bridgers, Treasurer (elected this meeting)  
Dr. Bruce Hilton  
Dr. Jessica Benningfield  
Dr. John Hammer  
Ms. Jacqueline Hobbs
- Members Absent: None
- Quorum Present: Yes
- Staff Present: Mr. Thomas Sullivan, Executive Director  
Mr. Vance Kinlaw, Counsel to the Board  
Dr. Ricky Sides, Director – Standards and Enforcement
- Invited Guests: Ms. Heather Wrenn, Executive Director - NCCA  
Representative of Carolina Chiropractors – Non-Profit
- Meeting Called to Order: Dr. Hilton called meeting to order at 10:10 AM and stated that a Quorum was present. Dr. Hilton reminded all Board Members of their responsibilities under the Ethics and Conflict of Interest statutes and the Board’s mission and statutory responsibilities to protect the public in all of its actions. Dr. Hilton then welcomed the recent Governor appointees, Dr. Thomas Ayres and Dr. John Hammer to the Board.
- Approval of Minutes: Dr. Hilton asked if there were any comments or corrections to the Minutes from the Regular Board Meeting held on January 27, 2017 or the Special Board Meeting held on February 16, 2017.
- With no comments or corrections, a Motion was made to approve the Minutes of the Regular Board Meeting held on January 27, 2017 and the Special Board Meeting held on February 16, 2017 as submitted. The Motion was seconded and Approved.**
- Officer Elections: Dr. Hilton stated with the recent appointments completed, per Rule 10 .0103(d), it was time to hold Officer elections.
- The Election were conducted by Mr. Bridgers, Esq. per Robert’s Rules of Order with nominations coming from the floor.

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Dr. Sharp was nominated for President by Dr. Hilton. The nomination was accepted by Dr. Sharp. No other nominations were made. The vote was taken, and Dr. Sharp was unanimously elected President.

Dr. Ayres was nominated for Vice President by Dr. Davis. The nomination was accepted by Dr. Ayres. No other nominations were made. The vote was taken, and Dr. Ayres was unanimously elected as Vice President.

Dr. Davis was nominated for Secretary by Dr. Hilton. The nomination was accepted by Dr. Davis. No other nominations were made. The vote was taken, and Dr. Davis was unanimously elected as Secretary.

Dr. Benningfield was nominated for Treasurer by Ms. Hobbs's. Dr. Benningfield accepted. Mr. Bridgers was nominated by Dr. Sharp. Mr. Bridgers accepted. Mr. Bridgers turned his election duties over to Dr. Hilton to run the vote for Treasurer. The vote was conducted by secret ballot with Mr. Bridgers winning 5 to 3.

This concluded the annual officer elections and Dr. Hilton turned the meeting over to newly elected President Dr. Sharp.

**Attorney's Report:**

Mr. Kinlaw stated he would be attending the FCLB Conference May 2-4 and will attend the newly formed Legal Committee meeting.

Mr. Kinlaw informed the Board the Rule 10 .0305 Pre-Paid Treatment Plans became effective on April 1, 2017

Mr. Kinlaw led the Board through a final review of new Rule 10 .0306 Non-Diplomate Credentialing. With no new comments, the Board will have to vote on the final version once the necessary public review periods have been met prior to the Rule being submitted to the Rules Review Committee.

**Standards & Enforcement:**

Dr. Sides reported on Complaint activity.

Dr. Sides then gave the Board an update on the development of a relationship with the Insurance Commission which has focused on insurance fraud and runner violations.

**Legislative Report:**

Dr. Sides and Mr. Sullivan commented on potential upcoming legislative including House Bills 150, 182, and 701.

**Education Committee:**

Dr. Sharp stated that review activity for CE course remains very active with over 700 courses approved to date this year.

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Dr. Sharp then gave a summary of the recent NCLC meeting he attended in Washington D.C.

Executive Director's Report: Mr. Sullivan presented the 9-month unaudited financial statements and discussed the actual versus budget results for the first 9-months of the year. He then presented an updated forecast for the Full Year 2016-17 and noted that it was likely that a net gain of approximately \$15,000 is expected for the year compared to the expected new loss of (\$7,000)

Mr. Sullivan then discussed recent staff changes in the Concord office and the use of temporary employees with the pending move to Raleigh later this year.

Mr. Sullivan then discussed the highlights of the Annual OLB Best Practices Conference he attended in Raleigh earlier in the month.

Old Business: None

New Business: Dr. Davis requested that the Board return to attaching a Gold Seal and using original signatures on the initial Wall Licenses that are given to new licensees.

**After some discussion, a motion was made to require attaching a Gold Seal and using original signatures on the initial Wall License that is given to new licensees. The Motion was seconded and Approved.**

Dr. Davis requested the Board consider making an accommodation to the minimum score required to pass the CCCA certification exam. After some discussion, the request was denied.

Dr. Sides and Hilton inquired about what the Board's position was on the sale/distribution of hemp and CBD based products. After some discussion, the Board decided that it didn't have enough information and therefore shouldn't take an official position on the issue but would follow the lead of the NC AG's office on this evolving issue.

**A Motion was then made to move into Closed Session to discuss issues consistent with N.C.G.S 143-318.11. With no further discussion, the Motion was seconded and Approved**

Closed Session: (Redacted)

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**With no further business to discuss in Closed Session, a Motion was then made to return to Open Session. With no further discussion, the Motion was seconded and Approved**

Return to Open Session:

Public Session: One member of the public commented on the high quality of the meeting and how the meeting was run.

Dr. Paul Davis brought up the subject of Integrated Practices (multiple professionals in a single practice) and asked that the Board monitor the development of this evolving structure.

Announcements: Dr. Sharp announced that the next Regular Board Meeting will be held on Friday, July 28, 2017 in the greater Raleigh area to allow people from different parts of the State to attend.

Adjournment: With no further business to be brought before the Board, Dr. Sharp adjourned the Meeting at 12:50 PM.

Respectfully submitted this 28<sup>th</sup> day of July 2017.

*Richard K Davis, DC, DABCO*

Richard K. Davis, Jr., DC, DABCO  
Secretary, Board of Chiropractic Examiners