

North Carolina Board of Chiropractic Examiners
Regular Board Meeting
October 26, 2018
Minutes



- Time and Place of Meeting: A regular meeting of the North Carolina Board of Chiropractic Examiners was held in Durham, North Carolina at Sheraton Imperial Hotel on Friday, October 26, 2018.
- Members Present: Dr. Kevin Sharp
Dr. Thomas Ayres
Dr. Richard Davis, Jr.
Dr. Bruce Hilton
Dr. Jessica Benningfield
Dr. John Hammer
- Absent: Mr. Adam Bridgers
Mrs. Jacqueline Hobbs
- Quorum Present: Yes
- Staff Present: Mr. Thomas Sullivan, Executive Director
Mr. Jack Nichols, Board Counsel
Dr. Ricky Sides, Director – Standards & Enforcement
- Invited Guest: Ms. Heather Wrenn, Executive Director – NCCA
- Meeting Called to Order: Dr. Sharp called the meeting to order at 10:00 AM, took roll and stated that a Quorum was present. He reminded all Board Members of Ethics and Conflict of Interest Requirements and our Legislative mandate to properly regulate doctors of chiropractic for the benefit and protection of the people of North Carolina.
- Approval of Minutes: Dr. Sharp asked if there were any comments or corrections to the Minutes from the Regular Board Meeting held on July 27, 2018.
- With no comments or corrections, a Motion was made to approve the Minutes of the Regular Board Meeting held on July 27, 2018 as submitted. The Motion was seconded and Approved.**
- Dr. Sharp asked if there were any comments or corrections to the Minutes from the Special Board Meeting – Nominee Elections held on Friday, October 19, 2018.
- With no comments or corrections, a Motion was made to approve the Minutes of the Special Board Meeting held on October 19, 2018 as submitted. The Motion was seconded and Approved.**

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President's Remarks: Dr. Sharp stated he believes the Board and its Members have done well in meeting these responsibilities over the last year.

Dr. Sharp announced the upcoming FCLB District Meeting September 13-16 in Florida. After some discussion, it was determined that Dr. Hammer and Dr. Sides would join Dr. Sharp in attending the meeting.

Dr. Sharp then called for the Attorney's Report

Attorney's Report: Mr. Nichols commented on the following areas:

- NC General Assembly
- Executive Branch
- Judicial Branch
- Rulemaking
- Federal Trade Commission

Rev Comm/Stds & Enforce: Dr. Sides reported on Complaint activity YTD 2018:

- Complaints filed – 17 (+7 from April)
- PC Hearings held – 10 (+6 from April) (4 scheduled).
- Complaints Resolved – 9 (+3 from April) (includes prior years).
- PC found – 8 (+4 from April) (includes prior years).

Dr. Davis commented that the Legal transition was going smoothly.

Education Committee: Dr. Benningfield updated the Board that we have approved over 850 course dates for CE credit so far in 2018.

Mr. Sullivan added that the Board office recently learned that all NUHS CE course are PACE approved during the ongoing CCE review.

Executive Director's Report Mr. Sullivan referenced the Pre-Mailing which contained the Audited Financial Statements and Management letters. He explained the differences between the unaudited financials presented at the July Board meeting with the final audited financial statements are the accruals for payroll and severance as well as booking the value of the donated office furniture and website upgrade to fixed assets and this will be depreciated over 3 years.

Dr. Sharp asked if there was a motion to approve the Audited Financial Statements as presented.

A Motion was made to approve the Audited Financial Statements as presented. The Motion was seconded and Approved.

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Mr. Sullivan then reviewed actual budget results for the July – Sept 2017 period with revenues on budget and expenses under budget due primarily to timing differences between when an expense was budgeted and when the expense is actually incurred.

Mr. Sullivan reminded the Board that License Renewal season has begun.

Agenda Change: Dr. Sharp suggested that, in the time interest of the attending public, we defer moving to Closed Session now and instead move Old and New Business forward on the Agenda to allow these areas to be reported on prior to the Public Session.

Old Business: FAA BasicMed Exam - Meeting with Medical Board Nov. 1
Other Position Statements deferred until January 2019 meeting
Dr. Sharp comment on ACA article on joint ACA/APTA progress on CPT coding.

New Business: None.

Public Session: Dr. Sharp then announced that the Public Session of the meeting will begin and requested if anyone would like to speak and reminded them of the 5-minute time limit.

Dr. Sharp thanked the public attendees and stated that this concluded the Public meeting and that the Board would be moving into Closed Session as described earlier

Dr. Sharp then asked if there was a motion to go to Closed Session.

A Motion was made to enter Closed Session per N.C.G.S 143-318.11 with specific reference to subsections (3) and (5). The Motion was seconded and Approved.

Closed Session: Employee Compensation Issues were discussed.

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Return to Open Session: Dr. Sharp stated the meeting was back in Open Session and moved into Announcements.

Announcements: Dr. Sharp reminded the Board that 93-B Training begins following today's Meeting.

Board call on approving Rules Classification post public comment period 11/5 at 6:30 PM.

Dr. Sharp announced that the next Regular Board Meeting will be held at 10 AM on Friday, January 25, 2019 at the Sheraton Four Seasons in Greensboro, NC.

Adjournment: Dr. Sharp adjourned the Meeting at 12:17 PM.

Respectfully submitted this 25th day of January 2019.

Richard K Davis, DC, DABCO

Richard K. Davis, Jr., DC, DABCO
Secretary, Board of Chiropractic Examiners