

# Standing Orders

Adopted: 10/21/2022

Last Edited: 10/21/2022

A doctor who is out of the office may have his/her certified chiropractic assistant (CCA) continue to fulfill aspects of a patient's prescribed treatment plan for up to one week if that treatment falls within the scope of the CCA's certification.

The CCA must make a record of the patient encounter to include:

- CCA's name
- Date of treatment
- Type of therapy rendered

The doctor will be required to enter these notes into the patient's chart upon his/her return to practice and indicate that they were performed by the CCA during his/her absence.

**There must be an on-call doctor covering the office during the time of treatment and the CCA must have access to contact information for the on-call doctor in case of an emergency.**

Changes to a treatment program can be made only after the doctor has had an encounter with the patient.